

**PROCEEDINGS OF THE HAMILTON COUNTY BOARD OF SUPERVISORS
REGULAR MEETING**

The Hamilton County Board of Supervisors met in regular session on Tuesday, October 23, 2018 at 9:00 A.M. in the Boardroom of the Hamilton County Courthouse, Webster City, Iowa.

- CALL TO ORDER:** Called to order by Chair Dan Campidilli.
- PLEDGE OF ALLEGIANCE:** The Board led the Pledge of Allegiance.
- MEMBERS PRESENT:** Dan Campidilli, Doug Bailey, and David Young.
- OTHERS PRESENT:** Pat Powers, Doug Timmons, Dylan Hagen, Shelby Kroona, Niki Stinn, Brian Lammers, Anne Blankenship, Kelly Haman, and Kim Schaa.
- AGENDA:** **Motion Bailey, second Young to approve the agenda. Motion carried.**
- MINUTES:** **Motion Bailey, second Young to approve the minutes of the October 9, 2018 Regular meeting. Motion carried.**
- CLAIMS:** General Basic Fund \$124,675.49; General Basic (Public Health) Fund \$47,065.22; General Basic (Conservation) Fund \$28,142.87; General Supplemental Fund \$39,781.78; General Supplemental Public Health Sub Fund \$2,273.78; General Supplemental Conservation Sub Fund \$1,520.47; MH-DD Services Fund \$5,822.74; Rural Basic Fund \$16,587.61; Secondary Roads Fund \$91,137.90; BW Conference Center \$2,590.75; Conference Center Capital Projects Fund \$390,523.60; Friends of Conservation Expense Trust Fund \$18,571.00; Conservation Capital Projects Expense Trust Fund \$1,537.48. Total \$770,230.69. Drainage Fund \$109,358.74. **Motion Young, second Bailey to approve payment of claims. Motion carried.**
- REPORTS:** **QUARTERLY REPORT: Motion Bailey, second Young to accept the quarterly report from the Recorder for the quarter ending September 30, 2018. Motion carried.**
- 2018 WEED COMMISSIONER'S REPORT: Motion Young, second Bailey to approve the report from the Weed Commissioner for 2018. Motion carried.**
- PERSONNEL ACTION:** **SHERIFF: Motion Bailey, second Young to approve the hiring of Trinity Heggebo as a full time regular employee in the Sheriff's Department effective October 20, 2018 and will be paid \$16.36 per hour. Motion carried.**
- SOCIAL SERVICES: Motion Bailey, second Young to approve the hiring of Jacqueline Laube as a full time regular employee at a rate of \$11.00 per hour effective October 1, 2018 and the hiring of Martha Huddleston as a part-time regular employee at a rate of \$7.50 per hour effective October 1, 2018. Motion carried.**
- SECONDARY ROADS: Motion Young, second Bailey to approve the retirement of Joe Wille from the Secondary Roads Department effective October 31, 2018. The Board thanked Wille for his years of service to Hamilton County. Motion carried.**
- AGREEMENTS/APPLICATIONS/
CONTRACTS:**
- 28E AGREEMENT WITH CITY OF WEBSTER CITY FOR PAVING OF R27: Motion Bailey, second Young to approve a 28E Agreement with the City of Webster City pertaining to the R27 & North Des Moines Street HMA Resurfacing Project. Motion carried.**
- A-TECH SECURITY: Motion Bailey, second Young to approve an agreement for security and fire alarm monitoring at a cost of \$60 per month. Motion carried.**
- PUBLIC HEARING:** **PROPOSED DESIGNATION OF THE 2018 HAMILTON COUNTY BRIGGS WOODS CONFERENCE CENTER URBAN RENEWAL AREA:**
OPEN HEARING: Chairman Campidilli opened the public hearing on the proposed designation of the 2018 Hamilton County Briggs Woods Conference Center Urban Renewal Area at 9:12 a.m.
PROOF OF PUBLICATION: Proof of publication of the hearing notice was on file.
PRESENTATION: The Board gave a brief explanation of the proposed designation of the urban renewal area and plan and project for the area.
PUBLIC OPPOSITION: None
CLOSE HEARING: Chairman Campidilli closed the public hearing at 9:15 a.m.
- RESOLUTION *2018-38:** **RESOLUTION 2018-38 A RESOLUTION TO DECLARE NECESSITY AND ESTABLISH AN URBAN RENEWAL AREA, PURSUANT TO SECTION 403.4 OF THE CODE OF IOWA AND APPROVE URBAN RENEWAL PLAN AND PROJECT FOR THE 2018 HAMILTON COUNTY BRIGGS WOODS CONFERENCE CENTER URBAN RENEWAL AREA: Motion Young, second Bailey to approve said resolution.**
RESOLUTION NO. 2018-38
- A Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan and Project for the 2018 Hamilton County Briggs Woods Conference Center Urban Renewal Area
- WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa counties by Chapter 403 of the Code of Iowa, the "Urban Renewal Law", a county must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the county and that the development of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the county; and
- WHEREAS, it has been recommended to the Board of Supervisors of Hamilton County, Iowa (the "County") that the 2018 Hamilton County Briggs Woods Conference Center Urban Renewal Area (the "Urban Renewal Area") be established containing the real property (the "Property") described on Exhibit A to this Resolution; and
- WHEREAS, a proposal has been made which establishes the need to designate the Property as being appropriate for commercial and industrial development; and
- WHEREAS, the proposal demonstrates that sufficient need exists to warrant finding the Property to be an economic development area; and
- WHEREAS, an urban renewal plan (the "Plan") has been prepared for the governance of projects and initiatives to be undertaken within the Urban Renewal Area, and which authorizes a certain initial urban renewal project (the "Project") to be undertaken in the Urban Renewal Area consisting of constructing, furnishing, and equipping a new County Conservation Conference Center in Briggs Woods Park; and
- WHEREAS, notice of a public hearing by the Board of Supervisors on the question of establishing the Urban Renewal Area and on the proposed Plan and the Project was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted said hearing on October 23, 2018; and
- WHEREAS, the Property is situated within two miles of the corporate boundaries of the City of Webster City, Iowa (the "City"), and a certain agreement (the "Joint Agreement") has been executed by the City to satisfy the consent requirements of Section 403.17 of the Code of Iowa; and
- WHEREAS, the Plan was submitted to and considered by the Planning and Zoning Commission of the County; and
- WHEREAS, copies of the Plan, notice of public hearing and notice of a consultation meeting with respect to the Plan were mailed to the Webster City Community School District; the consultation meeting was held; and responses to any comments or recommendations received following the consultation meeting were made as required by law;
- NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Hamilton County, Iowa, as follows:
- Section 1. An economic development area as defined in Chapter 403 of the Code of Iowa is found to exist on the Property.
- Section 2. The Property is hereby declared to be an urban renewal area, in conformance with the requirements of Chapter 403 of the Code of Iowa, and is hereby designated the 2018 Hamilton County Briggs Woods Conference Center Urban Renewal Area.
- Section 3. The development of the Property is necessary in the interest of the public health, safety or welfare of the residents of the County.
- Section 4. It is hereby determined by this Board of Supervisors as follows:
- A. The Plan conforms to the general plan for the development of the County;

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- B. Proposed commercial and industrial development in the Urban Renewal Area is necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.
- C. It is not anticipated that families will be displaced as a result of the County's undertakings under the Amendment. Should such issues arise with future projects, then the County will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing.

Section 5. The Plan is made a part hereof and is hereby in all respects approved in the form presented to this Board, and the County is hereby authorized to undertake the projects and initiatives described therein. The Joint Agreement is hereby approved, and the Chairperson and County Auditor are hereby authorized and directed to execute said Joint Agreement on behalf of the County.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.
Passed and approved October 23, 2018.

Attest:
/s/ Kim Schaa
County Auditor

/s/ Daniel J. Campidilli
Chairman, Board of Supervisors

**EXHIBIT A
Legal Description**

2018 Hamilton County Briggs Woods Conference Center Urban Renewal Area
Certain real property situated in Hamilton County, State of Iowa, bearing Hamilton County Tax Parcel Identification Number 040882518400009 and legally described as follows:

SE 1/4 of SE 1/4 South of Highway in Section 18, Township 88N, Range 25 W

Roll call vote: Bailey, Young, and Campidilli voting aye. Motion carried.

RESOLUTION *2018-39: RESOLUTION 2018-39 A RESOLUTION TAKING ACTION TO SET A PUBLIC HEARING ON A PROPSAL TO ENTER INTO A GENERAL OBLIGATION URBAN RENEWAL LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER: Motion Campidilli, second Bailey to approve said resolution.

RESOLUTION NO. 2018-39

Resolution taking action to set public hearing on proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder
WHEREAS, the Board of Supervisors (the "Board") of Hamilton County, Iowa (the "County"), proposes to authorize the County to enter into a General Obligation Loan Agreement (the "Urban Renewal Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,500,000 pursuant to the provisions of Section 331.402 and Section 331.441(2)(b)(14) of the Code of Iowa for the purpose of paying the cost, to that extent, of undertaking an urban renewal project in the Hamilton County Briggs Woods Conference Center Urban Renewal Area consisting of constructing, furnishing, and equipping a new County Conservation Conference Center in Briggs Woods Park (the "Project") and in lieu of calling an election thereon, the County desires to institute proceedings to enter into the Urban Renewal Loan Agreement by causing a notice of such proposal to be published, including notice of the right to petition for an election, under the provisions of Section 331.442(5) of the Code of Iowa; and it is now necessary to fix a date of meeting of the Board of Supervisors at which it is proposed to take action to enter into the Urban Renewal Loan Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved, by the Board of Supervisors of Hamilton County, Iowa, as follows:

Section 1. This Board shall meet on November 13, 2018, at the Courthouse, Webster City, Iowa, at 9:00 o'clock a.m., at which time and place hearings will be held and additional action taken on the Urban Renewal Loan Agreement.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Urban Renewal Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than ten (10) and not more than twenty (20) days before the hearing, in a legal newspaper of general circulation in the County.

Section 4. Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the County declares (a) that it intends to undertake the Project which are reasonably estimated to cost \$1,500,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the County, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the County and no expenditures will be made by the County until after the date of this Resolution or a prior intent resolution of the County, and (c) that the County reasonably expects to reimburse the expenditures made for costs of the County out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved October 23, 2018.

Attest:
/s/ Kim Schaa
County Auditor

/s/ Daniel J. Campidilli,
Chairman, Board of Supervisors

Roll call vote: Young, Bailey, and Campidilli voting aye. Motion carried.

FY'19 BUDGET AMENDMENT HEARING:

OPEN PUBLIC HEARING: Chairman Campidilli opened the public hearing on the FY'19 Budget Amendment at 9:17 a.m.

PROOF OF PUBLICATION: Proof of Publication of the hearing notice was provided by Auditor Kim Schaa.

PRESENTATION: Presentation of Proposed Amendment to the FY'19 Budget was given by the Chairman Campidilli.

PUBLIC SUPPORT OR OPPOSITION: None.

CLOSING OF PUBLIC HEARING: Chairman Campidilli closed the public hearing at 9:19 a.m.

***RESOLUTION 2018-40: Motion Bailey, second Young to adopt Resolution 2018-40 adopting FY'19 Budget Amendment. Roll call vote: Bailey, Young, and Campidilli voting aye. Motion carried.**

***RESOLUTION 2018-41: RESOLUTION 2018-41 FY'19 RE-APPROPRIATIONS: Motion Bailey, second Young to approve said resolution authorizing the re-appropriations for FY'19 Roll call vote: Young, Bailey, and Campidilli all voting aye. Motion carried.**

RESOLUTION 2018-41

BE IT RESOLVED the Hamilton County Board of Supervisors adopts the following as the appropriations for fiscal year '19 for the following designated departments.

Dept.	Department Name	Appropriation per Resolution 2018-27	Appropriation Adjustment	Appropriation per this Resolution
03*	Courthouse Maintenance	261,216	5,580	266,796
04	General Services	1,315,257	852,247	2,167,504
67	Mental Health	334,687	75,000	409,687
90	Conservation	1,686,728	203,361	1,890,089
91*	BW Conference Center	1,365,671	1,488,429	2,854,100

*appropriated at 90%

Attest:
/s/ Kim Schaa
County Auditor

/s/ Daniel J. Campidilli,
Chairman, Board of Supervisors

SET DATE & TIME: PUBLIC HEARING ON MASTER MATRIX – LITTLE WALL SITE: Motion Young, second Bailey to set November 13, 2018 at the 9:00 a.m. board meeting as the date and time for a public hearing on a Master Matrix for the Little Wall Site located in Sections 23/24 of Blairsburg Township. Motion carried.

DRAINAGE: DD #144-79 HUNTER JOINT: Motion Young, second Bailey to approve Final Pay Estimate #10 in the amount of \$103,229.74. Motion carried.

ADJOURN: Motion Bailey, second Young to adjourn. Motion carried, meeting adjourned at 9:32 A.M.

See "Claims Listing" for claims paid

*For more information regarding Resolution 2018-38, 2018-39, 2018-40, and 2018-41 see Resolutions on file in the Auditor's Office.