

**PROCEEDINGS OF THE HAMILTON COUNTY BOARD OF SUPERVISORS
REGULAR MEETING**

The Hamilton County Board of Supervisors met in regular session on Tuesday, May 10, 2016 at 9:00 A.M. in the Boardroom of the Hamilton County Courthouse, Webster City, Iowa.

- CALL TO ORDER:** Called to order by Chair Doug Bailey.
- PLEDGE OF ALLEGIANCE:** The Board led the Pledge of Allegiance.
- MEMBERS PRESENT:** Wesley Sweedler, David Young, and Doug Bailey.
- OTHERS PRESENT:** Anne Blankenship, Dan Waid, Pat Powers, Bruce Johnston, Kenric Weinschenk, Cindy Mitchell, Shelly Zabel, Janet Naset-Payne, and Kim Schaa.
- AGENDA:** **Motion Sweedler, second Young to approve the agenda. Motion carried.**
- PROCLAMATION:** **MENTAL HEALTH MONTH: Chairman Bailey proclaimed May 2016 as Mental Health Month in Hamilton County.**
- MINUTES:** **Motion Young, second Sweedler to approve the minutes of the April 26, 2016 meeting. Motion carried.**
- CLAIMS:** General Basic Fund \$120,541.77; General Basic (Public Health) Fund \$41,008.37; General Basic (Conservation) Fund \$42,714.68; General Supplemental Fund \$13,843.67; General Supplemental Public Health Sub Fund \$2,426.52; General Supplemental Conservation Sub Fund \$1,482.77; MH-DD Services Fund \$4,012.11; Rural Basic Fund \$14,647.09; Prisoner Room & Board Fund \$434.55; Local Option Sales & Services Tax Fund \$2,935.94; Secondary Roads Fund \$160,861.24; REAP Fund \$2,856.28; Capital Projects Fund \$3,076.19; Capital Projects (Ethanol) \$218,066.55; Debt Service Fund \$ 135,886.50; Hamilton Hospital Project Fund \$1,536,150.00; Ag Partners Debt Service Fund \$59,145.00; Parking Lot Debt Service Fund \$96,480.00; Red Bull Division Debt Service Fund \$64,320.00; Van Diest TIF Debt Service Fund \$65,912.50; Conservation Capital Projects Expense Fund \$ 235.02. Total \$2,587,036.75. Drainage Fund \$66,652.29. Void a warrant in Fund 02000 in the amount of \$348.00. **Motion Sweedler, second Young to approve payment of claims. Motion carried.**
- REPORTS:** **CLERK OF COURT: Motion Sweedler, second Young to approve the Clerk of Court's report for April 2016. Motion carried.**
- PERSONNEL ACTION:** **PUBLIC HEALTH: The Board acknowledged the following resignations in the Public Health Department: Sarah Gilbert effective April 27, 2016, and Samantha Landreth effective April 20, 2016.**
- TREASURER: Motion Young, second Sweedler to accept the resignation of Jordan Lamp, part-time driver's license clerk in the Treasurer's office effective April 21, 2016. Motion carried.**
- SECONDARY ROADS: Motion Sweedler, second Young to approve the hiring of Nicole Stinn as Assistant County Engineer at \$69,000 per year effective June 6, 2016. Motion carried.**
- AGREEMENTS/
APPLICATIONS/
CONTRACTS:** **BUSINESS PROPERTY TAX CREDIT APPLICATION: Motion Sweedler, second Young to approve all properly signed applications for the 2015 Business Property Tax Credit as recommended by the Hamilton County Assessor. Motion carried.**
- BEARENCE: Motion Young, second Sweedler to approve the renewal on the 457(b) Plan for county employees. Motion carried.**
- ACCURATE CONTROLS, INC: Motion Sweedler, second Young to approve the following in regard to a project with Accurate Controls, Inc.: approve Change Order #1 in the amount of \$36,032.93; approve the project as complete; approve Pay Application #7 in the amount of \$32,289.72; and to approve Pay Application #8 Retainage in the amount of \$12,744.92 after 30 days. Motion carried.**
- MEDPRO: Motion Sweedler, second Young to approve a contract with MedPro for medical waste disposal at the Hamilton County Jail at a cost of \$120.00 per quarter. Motion carried.**
- FEDERAL AID AGREEMENT – BRIDGE REPLACEMENT PROJECT H34.1: Motion Sweedler, second Young to approve said agreement for federal aid on a bridge replacement on 270th Street & D41 east of Young Ave. Motion carried.**
- COST ADVISORY SERVICES, INC: Motion Young, second Sweedler to approve the cost allocation plan based on FY '15 actual expenditures. Motion carried.**
- POLICY:** **HAMILTON COUNTY POLICIES: Motion Young, second Sweedler to updates to the following Hamilton County Policies: Workers Compensation Policy, Hamilton County Cellular Telephone Safety Policy, Hamilton County Cellular Telephone Policy, Hamilton County Voluntary Leave Donation Policy, Hamilton County Credit Card Policy, Drug Free Workplace Act, and The American with Disabilities Act. Motion carried.**
- ADJOURN:** **Motion Young, second Sweedler to adjourn. Motion carried, meeting adjourned at 9:45 A.M.**

See "Claims Listing" for claims paid

Kim Schaa
Hamilton County Auditor

Doug Bailey
Hamilton County Board of Supervisors