

**PROCEEDINGS OF THE HAMILTON COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING**

The Hamilton County Board of Supervisors met in regular session on Tuesday, June 26, 2018 at 9:00 A.M. in the Boardroom of the Hamilton County Courthouse, Webster City, Iowa.

- CALL TO ORDER:** Called to order by Chair Dan Campidilli.
- PLEDGE OF ALLEGIANCE:** The Board led the Pledge of Allegiance.
- MEMBERS PRESENT:** Dan Campidilli, Doug Bailey, and David Young.
- OTHERS PRESENT:** Pat Powers, Doug Timmons, Dylan Hagen, Shelby Kroona, Kim Anderson, Niki Stinn, Shirley Helgevold, Brian Lammers, Anne Blankenship, Jamie Flugstad, LuAnn Jackson, Russ Naden, and Kim Schaa.
- AGENDA:** **Motion Young, second Bailey to approve the agenda as amended, adding Resolution 2018-26. Motion carried.**
- MINUTES:** **Motion Bailey, second Young to approve the minutes of the June 12, 2018 Regular meeting. Motion carried.**
- RESOLUTION \*2018-26:** **RESOLUTION 2018-26 FISCAL YEAR 2018 RE-APPROPRIATIONS: Motion Bailey, second Young to approve Resolution 2018-26 re-appropriating funds in Departments 22 Friends Forever and 67 Mental Health. Roll Call vote: Young, Bailey, and Campidilli voting aye. Motion carried.**

**RESOLUTION 2018-26**

**BE IT RESOLVED** the Hamilton County Board of Supervisors adopts the following as the appropriations for fiscal year '18 for the following designated departments.

Dept.	Department Name	Appropriation per Resolution 2018-22	Appropriation Adjustment	Appropriation per this Resolution
22	Friends Forever	671,163	-5,500	665,663
67	Mental Health	297,712	5,500	303,212

/s/ Daniel J. Campidilli, Chair  
Hamilton County Board of Supervisors

ATTEST: /s/ Kim Schaa  
Hamilton County Auditor

**CLAIMS:** General Basic Fund \$152,797.51; General Basic (Public Health) Fund \$34,974.27; General Basic (Conservation) Fund \$34,982.22; General Supplemental Fund \$30,991.27; General Supplemental Public Health Sub Fund \$2,219.47; General Supplemental Conservation Sub Fund \$1,810.71; MH-DD Services Fund \$6,718.77; Rural Basic Fund \$18,145.60; Local Option Sales Tax Fund \$1,100.00; Hotel/Motel Tax Fund \$6,000.00; Secondary Roads Fund \$1,142,100.92; Debt Service Fund \$6,137.18; Friends of Conservation Expense Trust Fund \$221.99; Conservation Capital Projects Expense Trust Fund \$6,365.34 Total \$1,444,565.25. Drainage Fund \$5,163.64. **Motion Young, second Bailey to approve payment of claims. Motion carried.**

**REPORTS:** **MIDAS 2039 LONG RANGE TRANSPORTATION PLAN:** Shirley Helgevold from MIDAS explained the Region V Long Range Transportation Plan and asked for public input. Written comments need to be received by July 24, 2018 by MIDAS.

**EMERGENCY MANAGEMENT – LOCAL DISASTER DECLARATION:** Dylan Hagen, Hamilton County Emergency Management Coordinator reported to the Board on the damages in Hamilton County due to severe storms and flooding that occurred beginning June 14, 2018. Jamie Flugstad from UDMO explained the services that are available to those residents who have damages to their property due to the severe storms and flooding. **Motion Young, second Bailey to authorize the chair to sign a local disaster declaration for Hamilton County. Motion carried.**

**RESOLUTION \*2018-27:** **RESOLUTION 2018-27 FISCAL YEAR 2019 APPROPRIATIONS: Motion Young, second Bailey to approve said resolution that authorizes appropriations for fiscal year 2019. Roll Call vote: Bailey, Young, and Campidilli voting aye. Motion carried.**

**RESOLUTION 2018-27**

**DEPARTMENTAL APPROPRIATIONS FOR FISCAL YEAR '19**

DEPT. NUMBER	DEPARTMENT NAME	100% BUDGET	APPROPRIATED AMOUNT 90%
01	Auditor	228,198	205,378
02	County Attorney	330,017	297,015
03	Courthouse Maintenance	290,240	261,216
04*	General Services	1,315,257	1,315,257
05*	Medical Examiner	32,150	32,150
06*	Township Officer/Compensation Bd	8,247	8,247
07	Recorder	222,416	200,174
08	Sheriff	1,393,539	1,254,185
09	Supervisor	234,358	210,922
10	Treasurer	388,470	349,623
12*	Weed Eradication	300	300
15*	District Court/Magistrates	10,644	10,644
16*	Juvenile Court	66,942	66,942
18*	Grand Jury	1,700	1,700
22*	Friends Forever	838,563	838,563
23*	Building Management	118,766	118,766
24	Social Services/Welfare	50,672	45,604
25	Human Services	70,868	63,781
26	Veteran Affairs	71,811	64,630
32*	Chemically Dependent	40,200	40,200
33*	Safety-Risk Management	11,550	11,550
34*	Sanitary Landfill	58,925	58,925
37	Communications	497,683	447,915
40*	Elections	159,114	159,114
44*	Nurses	1,185,605	1,185,605
46*	Fairgrounds	33,000	33,000
63*	Libraries	71,829	71,829
64*	Homemaker Health Aide	239,051	239,051
67*	Mental Health	334,687	334,687
81	Jail	1,205,537	1,084,983
84*	IT	72,426	72,426
85*	Data Processing	97,475	97,475
86*	Preliminary Drainage	54,992	54,992
87*	Economic Development	100,609	100,609
88*	Road Spraying	60,000	60,000
89*	Law Library	25,000	25,000
90*	Conservation	1,686,728	1,686,728
91	Briggs Woods Conference Center	1,517,412	1,365,671
95*	Secondary Roads	6,300,050	6,300,050
99*	Non-Departmental	1,738,570	1,738,570
<b>TOTALS</b>		<b>21,163,601</b>	<b>20,513,477</b>

\* Appropriated at 100%

/s/ Daniel J. Campidilli, Chair  
Hamilton County Board of Supervisors

Attest: /s/ Kim Schaa  
Hamilton County Auditor

**PERSONNEL ACTION:** **SALARY CERTIFICATION: Motion Bailey, second Young to approve the following salary certification. Motion carried.**

Assessor	Public Health	Jail
Bahrenfuss, Kevin	Jordahl, Debbie	Salic-Leeck, Alicia
Crystal, Beau	Bunkofske, Diane	Casey, Jodie
Wille, Lindsey	Nessa, Debra	Bergman, Bailey
Daniels, John	Meneses, Marilyn	Becker, William
Clark, Adam	Kalkwarf, Amanda	Reding, Jessica
Attorney	Lindsay Ruba	Dingman, Jason
Chambers, Patrick B	Reed, Lorena	Haman, Joanne
Pruismann, Rhonda M	Jones, Amanda	Hesley, Ryan
Tolle, Connie S	Greenfield, Kim	Ramier, Melaunie
Beaty, Jonathan S	Kuebler, Elizabeth	Lozano, Samantha
Auditor	Hayes, Beverly	Lindmark, Kelsey
Schaa, Kim	Recorder	Lindmark, Lacey
Kloberdanz, Lori	Anderson, Kim	Nelson, Trey
Doolittle, Vicki	Weber, Cheryl	Social Services
Wille, Lori	Miller, Marcy	Treibel-Leeds, Patricia
Matteson, Lisa	Secondary Roads	Daulhauser, Mindy

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<b>Conservation</b>		Stinn, Nicole	\$96,862.50	Hisler, Carrie	\$28.93*
Lammers, Brian	\$59,867.26	Hansen, Colleen K	\$54,719.33*	Johnston, Bruce	\$22.03
Appel, Russ	\$65,703.38	Maxon, Kurt W	\$27.74*	Mitchell, Cynthia	\$19.62*
Doolittle, Matt	\$20.30	Koster, Bryon D.	\$58,425.00	Ness, Myron (House Support)	\$11.29*
Grimm, Scott	\$22.24	Scott, Mark	\$71,681.80*	Ness, Myron (Day Hab/SLC)	\$13.89*
Laird, John	\$22.29	Smith, Arnold F	\$26.44*	Roberts, Ritchie	\$9.40*
Mourlam, Will	\$20.30	Anderson, Ethan A	\$23.08	Stubberud, Nicki	\$14.43*
Westrum, Lori	\$21.29	Berhow, Jesse E.	\$22.71	Weinschenk, Kenric	\$54,376.38*
Holder, Miracle	\$18,720.00	Dutcher, Matthew	\$23.52	Duerr, Jeremy	\$15.69
Yates, Kelly	\$12.05	Frazier, Cody M.	\$22.15	Hilpiper, Sheila	\$11.00
Anderson, Sherry	\$9.41	Greufe, Randy	\$23.37*	Witte, Sam	\$11.00
Morton, Bailey	\$17.59	Hahne, Jason	\$23.05	Graham, Dana	\$11.06
Pelzer, Michelle	\$18.09	Harris, Rodney	\$23.23*	Sundberg, Beth	\$11.00
Newton, Tammy	\$9.41	Hodnefield, Daniel	\$23.11*	Hubbard, Matt	\$11.00
Borer, Darrell	\$9.00	Hove, Gary	\$23.42*	Anderson, Alexis	\$11.00
Clabaugh, Jacob	\$9.00	Iles, Larry	\$23.56*	Hubbard, Marene	\$12.00
Chansler, Taylor	\$9.00	Keane, Michael	\$23.69*	Sundberg, Dean	\$11.00
Wagner, Jody	\$9.00	McGonigle, Kevin	\$23.56*	Evans, Nancy	\$21.31
Watson, Kevin	\$9.00	Mitchell, James W	\$23.28*	Watson, Don	\$21.10
Zweck, Joseph	\$9.00	Nerland, Edward	\$23.89*	Worthington, Tallie	\$7.84
Baker, Phil	\$9.00	Olson, Roger	\$23.34*	Buhmann, Jacqueline	\$19.50
Bernard, Isaac	\$8.00	Pevestorf, Brent	\$23.04*	Laube, Becky	\$8.16
Carlberg, Alyssa	\$7.50	Pruismann, Ryan	\$25.80	<b>Supervisors</b>	
Casady, Josh	\$9.00	Ratcliff, Brad	\$24.33	Bailey, Douglas	\$41,820.59
Casady, Madalyn	\$7.50	Rose, Kevin F.	\$21.80	Campidilli, Dan	\$41,820.59
Chalfant, Lynne	\$7.25	Sweet, Dennis	\$23.28*	Young, David	\$41,820.59
Daniels, Karen	\$8.00	Swenson, James L.	\$22.71	<b>Treasurer</b>	
Gilbert, Megan	\$7.75	Taylor, Rick	\$23.51	Hilpiper, Joni	\$62,055.22
Hackbarth, Nick	\$8.00	Wille, Joe	\$23.22*	Warwick, Judy	\$20.42*
Haman, Madison	\$8.00	Willems, Ronald	\$23.68*	Westrum, Cheryl	\$17.91*
Hawke, Leon	\$9.00	<b>Sheriff</b>		Crotts, Tammy	\$17.78
Lombard, Gary	\$9.00	Timmons, Douglas	\$82,104.59	Turkett, Amber	\$14.70
Mickelson, Jeffrey	\$9.00	McConnell, Scott	\$31.54*	Hesley, Emily	\$13.84
Smith, Sierra	\$7.25	Sadler, John	\$28.32*	<b>Veteran Affairs</b>	
Westrum, Kelsey	\$8.00	Derrig, William	\$28.26*	Jackson, Luann	\$17.66*
Yates, Mitchell	\$9.00	Turpen, David	\$28.20*	Peterson, Bill	\$13.84
<b>Courthouse Maintenance</b>		Johnson, Gary	\$28.20*	Barkema, Richard	\$25/meeting
Dave Kelley	\$20.51	Hicok, Rodney	\$27.97	Gordon, Franklin David	\$25/meeting
Jill Coons	\$18.36	Ruppier, Ryan	\$27.97	Naden, Russ	\$25/meeting
Tara Savery	\$14.35	Pruismann, Alex	\$27.97	Runyan, Larry	\$25/meeting
<b>Emergency Management</b>		Muhlenburg, Barry	\$27.97	Williams, Donald D	\$25/meeting
Dylan Hagen	\$39,923.75	Paper, Luanne	\$26.85*	<b>BW Conference Center</b>	
<b>Information Technology</b>		Runyon, Julie	\$16.88*	Haman, Kelly	\$33,305.65
Winter, Kirby	\$99,862.65	Queen, Tracy	\$15.76*	Holder, Miracle	\$6,240.00
<b>Public Health</b>		<b>Dispatch</b>		Mourlam, Will	\$20.30
Kroona, Shelby	\$77,985.16	Segar, Christine	\$21.33*	Westrum, Lori	\$21.29
Trujillo, Dawn	\$32.67*	Angstrom-West, Shilea	\$16.86	Carlberg, Alyssa	\$7.25
Price, Lori	\$26.81*	Burke, Susan	\$17.51*	Casady, Josh	\$7.25
Jensen, Kelly	\$26.10*	Eggleston, Tabrina	\$16.86	Casady, Madalyn	\$7.25
Boyd-Strunk, Wendy	\$22.98	Haglund, Baylen	\$16.86	Chalfant, Lynne	\$7.25
Huffman, Claire	\$22.75	Caleb Stensland	\$16.86	Daniels, Karen	\$7.25
Roberts, Peggy	\$25.75	Twedt, Julie	\$16.86	Gilbert, Megan	\$7.25
Berg, Brad	\$29.75			Haman, Madison	\$7.25
				Smith, Sierra	\$7.25
				Westrum, Kelsey	\$7.25

**CELLULAR TELEPHONE AUTHORIZATION:** Motion Bailey, second Young to approve the authorization of employees as certified by department heads to receive reimbursement for job related cell phone usage in FY'19. Motion carried.

**SHERIFF:** Motion Bailey, second Young to approve the resignation of Trevor Main as a jailer effective June 24, 2018 and the hiring of Trevor Main as a temporary part-time transporter beginning June 25, 2018 at a rate of \$15.00 per hour. Also the hiring of Melaunie Rameler as a full time regular jailer beginning June 11, 2018 at \$15.46 per hour. Motion carried.

**SECONDARY ROADS:** Motion Bailey, second Young to approve the resignation of Arnold Smith from the Secondary Roads department effective July 6, 2018. Smith has been with Hamilton County for 27 years and the board thanked him for his service. Motion carried.

**APPLICATIONS/CONTRACTS/AGREEMENTS:**

**LIQUOR LICENSE:** Motion Young, second Bailey to approve a Class C Liquor License with Outdoor and Sunday Services for Putz Lounge LLC of Williams. Motion carried.

**ELECTRIC EASEMENT:** Motion Young, second Bailey to approve a revised electric easement with Pleasant Hill Community Line for property at the Briggs Woods Golf Course. Motion carried.

**YOUTH & SHELTER SERVICES:** Motion Bailey, second Young to approve a contract with Youth & Shelter Services of Hamilton County for Crisis Intervention/Outclient Counseling in FY'19. Motion carried.

**CARPET BID:** Motion Young, second Bailey to award the bid for carpet at the Briggs Wood Conference Center to Gilbert Flooring in the amount of \$44,712.00. Motion carried.

**DONATION OF PROPERTY:** Motion Bailey, second Young to authorize the chair to sign a real estate transfer agreement with Hamilton County Public Hospital d/b/a Van Diest Medical Center for property located at 1210 Collins Street, Webster City, Iowa. Motion carried.

**SET DATE & TIME:**

**MASTER MATRIX PUBLIC HEARING:** Motion Bailey, second Young to set July 10, 2018 at the 9:00 a.m. Board Meeting as the date and time for a public hearing on a Master Matrix for Summit Farms, LLC – Blairsburg 23 Site. Motion carried.

**DRAINAGE:**

**DD #5 RUDE:** Motion Young, second Bailey to approve an extension request until August 31, 2018 for the open ditch repairs in Rude Drainage District #5. Motion carried.

**DD #144-79 HUNTER JOINT:** Motion Bailey, second Young to approve change order #3 in the amount of \$15,600.00 and Pay Estimate #7 in the amount of \$24,195.05. Motion carried.

**ADJOURN:**

Motion Bailey, second Young to adjourn. Motion carried, meeting adjourned at 9:50 A.M.

See "Claims Listing" for claims paid

Kim Schaa  
Hamilton County Auditor

Dan Campidilli, Chairman  
Hamilton County Board of Supervisors