

**PROCEEDINGS OF THE HAMILTON COUNTY BOARD OF SUPERVISORS
REGULAR MEETING**

The Hamilton County Board of Supervisors met in regular session on Tuesday, June 11 2019 at 9:00 A.M. in the Boardroom of the Hamilton County Courthouse, Webster City, Iowa. Unless otherwise noted, all actions were approved unanimously.

- CALL TO ORDER:** Called to order by Chair Doug Bailey.
- PLEDGE OF ALLEGIANCE:** The Board led the Pledge of Allegiance.
- MEMBERS PRESENT:** Dan Campidilli, Rick Young, and Doug Bailey.
- OTHERS PRESENT:** Pat Powers, Niki Stinn, Doug Timmons, Shelby Kroona, Kim Anderson, and Kim Schaa.
- AGENDA:** **Motion Campidilli, second Young to approve the agenda.**
- MINUTES:** **Motion Young, second Campidilli to approve the minutes of the May 28, 2019 regular meeting.**
- CLAIMS:** General Basic Fund \$165,224.15; General Basic (Public Health) Fund \$33,534.29; General Basic (Conservation) Fund \$35,430.87; General Supplemental Fund \$39,224.57; General Supplemental Fund (Public Health) \$7,447.49; General Supplemental Fund (Conservation) \$5,411.84; MH-DD Services Fund \$6,568.26; Rural Basic Fund \$31,858.63; Local Option Sales Tax Fund \$2,780.28; Secondary Roads Fund \$521,362.98; Briggs Woods Conference Center Fund \$8,696.51; REAP Fund \$2,721.27; Conference Center Capital Projects Fund \$78,987.56; Friends of Conservation Expense Trust Fund \$1,506.74; Conservation Capital Projects Trust Fund \$374.75. Total \$941,769.01. Drainage \$10,971.28. **Motion Campidilli, second Young to approve payment of claims.**
- REPORTS:** **CLERK OF COURT REPORT: Motion Young, second Campidilli to approve the May Report from the Clerk of Court.**
- PERSONNEL ACTION:** **Motion Campidilli, second Young to approve the following personnel actions:**
- Conference Center:** Hiring of Peyton Hilpiper, Emily Lovelace, and Bradyen Berg as part-time on call event servers at \$7.25 per hour and Jennifer Sogard as part-time on call kitchen help at \$10.00 per hour.
- Social Services:** Hiring of Holly Ekstrom as ¾ time regular employee at \$11.00 per hour effective May 29, 2019.
- Conservation:** The Board acknowledged the hiring of Hannah Mulholland as a part-time on call employee at \$7.25 per hour and Nathan Gail as a part-time seasonal employee at \$10.00 per hour.
- CELLULAR TELEPHONE:** Motion Young, second Campidilli to approve the following Cellular Phone Reimbursements: FY'19 for James Witt in the amount of \$135. FY'20 the authorization of employees as certified by department heads to receive reimbursement for job related cell phone usage in FY'20.
- AGREEMENTS/APPLICATIONS/
CONTRACTS:**
- SOLUTIONS, INC:** Motion Campidilli, second Young to approve an agreement with Solutions, Inc. for software support and services in the amount of \$33,600.00.
- CIGARETTE/TOBACCO PERMITS:** Motion Young, second Campidilli to approve Cigarette/Tobacco/Nicotine/Vapor Permits for Jay Bros and Pilot Travel Center #572 both near Williams.
- LIQUOR LICENSE:** Motion Campidilli, second Young to approve a Class B Native Wine Permit for Mended Hearts Quilting & Boutique LLC near Ellsworth.
- LIBRARY CONTRACT:** Motion Young, second Campidilli to approve the FY'20 Contract for Library Services.
- EMPLOYMENT CONTRACT ADDENDUM:** Motion Campidilli, second Young to approve addendums to the County Engineer Nicole Stinn's Employment Contract adjusting the salary for FY'20 to \$99,526.22 and to the County Social Services Executive Administrator Patti Treibel-Leeds adjusting the salary for FY'20 to 78,793.15.
- EMPLOYMENT CONTRACT AND AGREEMENT & SHARING AGREEMENT:** Motion Campidilli, second Young to approve a two-year employment contract and agreement with Hamilton County IT Director Kirby Winter with FY'20 salary at \$102,858.53 and to approve a Share Agreement with the City of Webster City to share the IT Director position with the City reimbursing one half of the cost of the position.
- RESOLUTION *2019-25:** **RESOLUTION 2019-25 HAMILTON COUNTY/WEBSTER CITY SHARED IT DIRECTOR 28E AGREEMENT:** Motion Young, second Campidilli to approve said Resolution 2019-25 establishing a 28E Agreement for a shared IT Director between Hamilton County and the City of Webster City. Roll Call Vote: Campidilli, Young, and Bailey voting aye.
- ARCHITECT AGREEMENT:** Motion Young, second Campidilli to approve an agreement with Skott and Anderson Architects for Hamilton County Secondary Roads Building Addition and Remodel.
- RESOLUTION *2019-23:** **RESOLUTION 2019-23 MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN:** Motion Campidilli, second Young to approve said Multi-Jurisdictional Hazard Mitigation Plan. Roll Call Vote: Young, Campidilli, and Bailey voting aye.
- *RESOLUTION 2019-24:** **RESOLUTION 2019-24 TAX SUSPENSION:** Motion Campidilli, second Young to approve Resolution 2019-24 suspending the taxes on property owned by Anthony W. Husinga and described as Willson Funk & Company N 84' Lots 1 & 2 Block 18. Roll Call Vote: Campidilli, Young, and Bailey voting aye.
- REVIEW PLANS &
SET BID LETTING:** Motion Campidilli, second Young to approve the plans and set June 24, 2019 as the date for a bid letting for box culvert replacement projects LFM-H19.1—7X-40 and L-C226.2—73-40.
- SET DATE & TIME:** **MASTER MATRIX PUBLIC HEARING:** Motion Young, second Campidilli to set June 25, 2019 at the 9:00 a.m. Board Meeting as the time and date for a public hearing on a Master Matrix for Rose Grove LLC (Swenson Site).
- ADJOURN:** **Motion Young, second Campidilli to adjourn. Meeting adjourned at 9:49 A.M.**

See "Claims Listing" for claims paid.

*For more information regarding Resolution 2019-23 2019-24, and 2019-25 Resolutions on file in the Auditor's office.

Kim Schaa
Hamilton County Auditor

Doug Bailey, Chairman
Hamilton County Board of Supervisors